

Notice of Meeting

THE EXECUTIVE

Tuesday, 30 September 2008 - 7:00 pm
Council Chamber, Civic Centre, Dagenham

Members: Councillor C J Fairbrass MBE (Chair); Councillor L A Smith (Deputy Chair); Councillor J L Alexander, Councillor G J Bramley, Councillor S Carroll, Councillor H J Collins, Councillor R C Little, Councillor M A McCarthy, Councillor M E McKenzie and Councillor Mrs V Rush

19.09.08

R. A. Whiteman
Chief Executive

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AGENDA

1. **Apologies for Absence**
2. **Declaration of Members' Interests**

In accordance with the Council's Constitution, Members are asked to declare any personal or prejudicial interest they may have in any matter which is to be considered at this meeting.
3. **Minutes - To confirm as correct the minutes of the meeting held on 9 September 2008 (Pages 1 - 6)**
4. **Pre Tender- Term Contract for Electrical Repairs and Minor Works in Schools and Public Buildings (Pages 7 - 12)**
5. **East London Transit (ELT) - Route Alignment for ELT Phase 1b and Temporary Transfer of Powers (Pages 13 - 19)**
6. **Attendance at the Seventh Annual Assembly of Standards Committees (Pages 21 - 22)**
7. **Review of Election Polling Stations (Pages 23 - 47)**
8. **Any other public items which the Chair decides are urgent**

9. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

Private Business

The public and press have a legal right to attend Council meetings such as the Executive, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 as amended).

10. **Transforming the Careline Service (Pages 49 - 120)**
11. **Modernisation and Rationalisation of Office Accommodation (Pages 121 - 126)**
12. **Award of contract for Sydney Russell Day Nursery (Pages 127 - 131)**
13. **Tender for Alcohol and Criminal Justice Support Services (Pages 133 - 139)**
14. **Any other confidential or exempt items which the Chair decides are urgent**

THE EXECUTIVE

Tuesday, 9 September 2008
(7:00 - 8:20 pm)

Present: Councillor L A Smith (Deputy Chair in the Chair), Councillor J L Alexander, Councillor G J Bramley, Councillor S Carroll, Councillor H J Collins, Councillor M A McCarthy and Councillor Mrs V Rush

Also Present: Councillor Ms. E Carpenter

Apologies: Councillor C J Fairbrass MBE, Councillor R C Little and Councillor M E McKenzie

34. Declaration of Members' Interests

There were no declarations of interest.

35. Minutes - To confirm as correct the minutes of the meeting held on 12 August 2008

36. Budget Monitoring Report 2008/09

Received a report from the Corporate Director of Resources providing an update on the Council's revenue and capital position for the period April to July of the 2008/09 financial year.

The position for revenue expenditure indicates that current budget pressures exist across four departments amounting to £6.7million. Overall this reflects a £700k reduction from the position reported in June.

However the largest pressure continues to remain within the Children's Services department where significant budget pressures continue to arise from Looked after Children Placements and in meeting the Councils' Leaving Care responsibilities.

Agreed, in order to assist the Council to achieve all of its Community Priorities and as a matter of good financial practise, to

- (i) note the current position of the Council's revenue and capital budget as at 31st July 2008 (Appendix A and C, Sections 3 and 5 of the report)
- (ii) note the position and projected out-turn for the Housing Revenue Account (Appendix B and Section 4 of the report)
- (iii) note that where pressures exist Directors are required to identify and implement the necessary action plans to alleviate these budget pressures to ensure that the necessary balanced budget for the Council is achieved by year end (section 3 of the report)

37. Children's Trust Scrutiny Panel - Final Report

Received a report from the Children's Trust Scrutiny Panel following a thorough analysis of the current work and operations of the Trust and advice from the Head

of Commissioning Children's Services in Tower Hamlets.

The Panel recognised the notable achievements of the Trust since its inception in April 2006 and has made a total of 20 recommendations that are intended to help build on this platform.

These recommendations cover issues such as

- The need for the Trust to have a greater focus on performance management and monitoring,
- Improved forward planning based on the key priorities within the Children and Young People's Plan (CYPP) and the Local Area Agreement (LAA),
- Strengthening of the role of the voluntary sector and proposals to help develop the new integrated joint planning and commissioning culture across the Partnership.
- It also proposed that the scrutiny of the Trust is formalised through regular reporting to the Scrutiny Management Board on performance and progress issues and the creation of ad hoc Panels to examine, in detail, specific problems of underachieving areas.

Agreed, in order to assist the Council achieve its Community Priority in 'Developing Rights and Responsibilities with the local community' and improve the performance management and accountability of the Children's Trust

To note the report and corresponding action plan and recommend to the Assembly for adoption.

Thanked Councillor Mrs Carpenter Chair of the Panel for her personal efforts in bringing the work of the Panel to fruition.

38. Community Facilities Review

Received a report from the Corporate Director of Adult and Community Services setting out a review of community facilities in the borough which has been conducted in light of emerging good practice in the field.

As a result of that review a policy is proposed that develops the existing policy and has the following key objectives:

1. To create a network of well managed community facilities
2. To support asset transfer where it is appropriate
3. To increase the use of community facilities
4. To increase provision in those areas where it is needed
5. To increase investment in all facilities

Agreed, in order to assist the Council in achieving its Community Priorities of 'Raising General Pride in the Borough' and 'Developing Rights and Responsibilities with the Local Community' and in order to create a network of good quality community facilities across the borough.

- (i) The policy for community facilities in Barking and Dagenham as set out in section 3.2 of this report; and in light of this officers are to review the Councils Licensing Policy
- (ii) The outline criteria for asset transfer as set out in section 3.3 of this report in line with the Council's Land acquisitions and disposal rules and any further reports to the Executive as appropriate.
- (iii) To authorise the Corporate Director for Adult and Community Services, in consultation with the Portfolio Holder for Community Halls, to agree the detailed criteria for asset transfer.

39. Domestic Violence Strategy

Received a report from the Corporate Director of Adult and Community Services setting out the Barking and Dagenham Domestic Violence Strategy for the period 2008-11. The strategy provides essential strategic direction for the Barking & Dagenham Partnership and the work is focussed under six key themes which are

- To increase safe choices for victims and their children experiencing domestic violence.
- To hold perpetrators accountable for their abusive behaviour.
- To raise awareness of domestic violence in the borough through public education – to ensure domestic violence is not tolerated, and assist in increasing reporting.
- To educate children and young people as to the impact and effects of domestic violence.
- To ensure domestic violence is a high priority among practitioners, through effective leadership and an effective allocation of resources and improved efficiency.
- To provide survivors with the necessary after care so that they can successfully rebuild their lives.

The Strategy also sets out a vision for effectively addressing the issue of domestic violence and details the specific steps that will be taken to achieve this.

Agreed, in order to assist the Council to achieve its Community Priorities of developing rights and responsibilities with the local community, promoting equal opportunities and celebrating diversity and improving health, housing and social care, to

Endorse the Barking and Dagenham Domestic Violence Strategy

40. Rainham Road South - Proposed Designated Public Places Order

Received a report from the Corporate Director of Adult & Community Services proposing the designation of an area around Rainham Road South within which there will be an additional restriction on public drinking of alcohol from bottles or cans, as a further measure to tackle instances of anti-social behaviour, in response to the concerns of residents and members.

The Council has powers under Section 13(2) of the Criminal Justice and Police Act 2001 which enables the Council to make an area within Rainham Road South a 'Designated Public Place', sometimes referred to as an 'alcohol control zone'. Following the designation, if a Constable or a Police Community Support Officer has reason to believe a person is consuming alcohol within the zone, s/he can require the person to stop consuming and surrender the alcohol. Failure to comply without reasonable excuse is an offence for which a person can be arrested and carries a £500 maximum fine.

Agreed, in order to assist the Council in achieving its Community Priorities of making Barking and Dagenham Cleaner, Greener and safer and developing rights and responsibilities with the local Community to

Refer the proposed Designated Public Places Order to the Assembly for decision.

41. Proposed Establishment of an Additional Resource Provision at Eastbrook Comprehensive School

Received a report from the Corporate Director of Children's Services setting out a proposal for Eastbrook School to establish an additional resource provision (ARP) for pupils with statements of Special Educational Needs primarily relating to speech, language and communication from the Autumn Term 2008.

The objectives of the ARP are:

1. To provide specialist support to pupils with speech and language needs.
2. To support these pupils to develop strategies to enable them to access a mainstream classroom.
3. To provide an on-site specialist provision linking speech, language and the curriculum.
4. To improve access to specialist staff.

The school is to become a centre of excellence in the field of speech, language and communication from which other establishments and provisions can benefit.

Agreed, in order to assist the Council in achieving its Community Priorities of "Better Education and Learning for All, promoting equal opportunities and celebrating diversity to

Establish an additional resource provision at Eastbrook Comprehensive School for pupils with statements of Special Educational Needs primarily relating to speech, language and communication from the Autumn Term 2008.

42. To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.

Agreed to exclude the public and press for the remainder of the meeting by reason of the nature of the business to be discussed which included information exempt from publication by virtue of paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

43. Proposed New Arrangements For The Delivery of the Connexions Service

Received a report from the Corporate Director of Children's Services outlining proposals to tender the Connexions Universal service and transfer the Connexions targeted team into the local authority under Transfer of Undertakings (TUPE) regulations.

Agreed, in order to assist the Council to achieve all of its Community Priorities and as a matter of good financial practise, to

1. Agree the incorporation of the Connexions Targeted Service into the Youth Service which will form part of the IYSS. This will bring the existing team of personal advisers into the local authority under TUPE regulations.
2. Agree the tendering of the Connexions Universal Service for a period of three years, with an option to extend for a further two years dependent upon satisfactory performance, as detailed in the report; and
3. In accordance with the Council's Constitution Contract Rules paragraph 3.6, advise if Members wish to be involved with the packaging and specification of the above mentioned contracts and decide the nature of their involvement in the subsequent evaluation and award of the contract.

44. Contract for Renewal of Heating and Hot Water Boilers at Thaxted House, Dagenham

Received a report from the Corporate Director of Regeneration detailing the Council's proposals for setting out proposals for replacing the boilers and hot water system in Thaxted House and recommending appointing the lowest priced tender to carry out the required work.

Member's approval is required to award the contract of the Mechanical part of the work to the boiler system in Thaxted Houses as set out in the report and in accordance with the Council's constitution.

The current boiler system is inefficient and unreliable, it is becoming more difficult to maintain and does not supply adequate hot water at peak periods or supply adequate heating to flats. The boiler replacement and installation of radiator heating will increase the quality of life for residents, reduce the risk of loss of service, and provide the Council with savings through efficiencies gained from a new boiler and cheaper type of fuel. These works will provide a much better service to residents.

Agreed, in order to assist the Council to achieve its Community Priorities of improving health, housing and social care and making the borough cleaner, greener and safer to:

1. Approve the proposed Mechanical work to Thaxted House as set out in the report including a negotiation to the tender submitted by CBS maintenance for increase costs since the submission of the tender in August 2007.
2. Delegate authority to the Corporate Director of Regeneration to make a

decision at a later date regarding the appointment of the contractor for this scheme. (The delegated authority can only be exercised after successful negotiation on increased costs).

3. Accept use of solar pre-heating on this scheme.
4. That the Corporate Director of Regeneration negotiate with the appointed contractor a small contingency in special circumstances for redecorating as a result of replacing the pipe work.
5. That an assurance is provided from the contractors that no heating will be removed from the flats over the winter period.

45. Framework Agreement for Supply of Dried, Chilled and Frozen Groceries

Received a report from the Corporate Director of Children's Services seeking approval to continue with the tender arrangements for a framework agreement for the supply of i) dried, chilled goods and groceries, and ii) frozen goods, for a period for four years with no option to extend, with the London Borough of Havering as the lead authority. This is the continuation of the current purchasing arrangement previously led by the London Borough of Barking and Dagenham. This approach has the benefits of continued partnership with neighbouring authorities and continues to build on the success of other authorities joining the group and further strengthens the buying potential of a larger group. The contracts are for the use primarily in school kitchens, social services establishments and leisure centres.

This report sets out the tender process undertaken jointly with the following London Boroughs: Tower Hamlets, Waltham Forest, Hammersmith & Fulham, Thurrock and Havering and advertised for use as an East London Contract.

Requesting approval to continue to work in partnership, tenders will be assessed on the basis of the most economically advantageous and the evaluation will include an assessment of their ability to provide contract management and supervision, contract implementation to the standards required and, in particular, their commitment to working jointly on product and menu development.

Agreed in order to assist the Council to achieve all of its Community Priorities and as a matter of good financial practise to

1. The continuation of the current consortium purchasing agreement to be lead by the London Borough of Havering;
2. The award of a framework agreement for the supply of:
 - i) dried, chilled goods and groceries
 - ii) frozen goodsfor a period of four years, commencing 1 January 2009 and expiring on the 31 December 2013, on the terms set out in the report.

The Executive

30 September 2008

REPORT OF THE CORPORATE DIRECTOR OF REGENERATION

<p>Title: Pre Tender Report – Term Contract for Electrical Repairs and Minor Works in Public Buildings and Schools 2009/2013</p>	<p>For Decision</p>
<p>Summary:</p> <p>This report concerns the tender for a Term Contract for the Electrical Repairs and Minor Works in Public Buildings and Schools which covers day to day reactive electrical repairs and minor works.</p> <p>This report asks for authority to seek tenders using the Restricted Procedure in accordance with the European Procurement Directives, for a three year term contract with the possibility of one year's extension subject to satisfactory performance for the Electrical Repairs and Minor Works in Public Buildings and Schools. Work under the previous and current contracts involve day to day reactive repairs together with planned maintenance of portable appliances and Lightning Protection and minor works of a general nature.</p> <p>This contract will be let as a Direct Contract under the model conditions of contract MF1 Rev 4, which is appropriate for use:</p> <ul style="list-style-type: none"> • By employers who have a regular flow of maintenance and minor works, including improvements, to be carried out by a single contractor over a specific period of time and under a single contract; • Where the work is to be instructed from time to time and measured and valued on the basis of an agreed schedule of rates; and, • Where a Contract Administrator and Quantity Surveyor are to administer the conditions. <p>The work is currently carried out under the existing term contract which was extended for a further 9 months to AJS Group Ltd. It is anticipated that the new contract will commence on 1st April 2009.</p> <p>Wards Affected: All Wards Affected</p>	
<p>Recommendation(s)</p> <p>The Executive is asked to agree:</p> <p>In accordance with constitution (Contract Rule 3.6) to advise if Members wish to be involved with the package and specification of the above mentioned contract and decide the nature of their involvement in the subsequent evaluation and award of the contract; and,</p> <p>The Corporate Director of Regeneration be given delegated authority to award the contract following the agreed procurement process</p>	

Reason(s)

To provide a safe and cost effective electrical repairs and minor works service to all public buildings and schools, thus helping to achieve one of the Community Priorities of *“Making Barking and Dagenham Cleaner, Greener and Safer”*.

Implications:**Financial:**

Based on the historic pattern of expenditure and workloads the estimated contract cost over the full four year term is £1,700,000. Client departments hold the budget to fund this expenditure. Expenditure will be incurred on a “Call Off” basis and all expenditure will need to be contained within each departments overall budget.

	Projected Contract Expenditure	Projected Contract Expenditure.	Projected Contract Expenditure.	Projected Contract Expenditure.	Projected Contract Expenditure.	Totals	
Year	2009/2010	2010/2011	2011/2012	2012/2013			
Schools and Public Buildings	£425,000	£425,000	£425,000	£425,000		£1,700,000	

Legal:

The Council has power to enter into contracts for the provision of Electrical Repairs and Minor Works (“the Services”) under section 1 of the Local Government (Contracts) Act 1997 on the basis that such Services are properly required for the discharge of the Council’s duties.

It is anticipated that the estimated value of the Services will be in excess of the threshold for application of the Public Contracts Regulations 2006 (PCR 2006), of £139,893, and accordingly the procurement shall be undertaken in accordance with the requirements of the Regulations using the restrictive tendering procedure.

The conditions of contract to be entered into between the Council and the successful tenderer(s) are yet to be agreed and Legal Services shall advise on the implications thereof upon receipt of instructions.

In deciding whether to award contract(s), the Council must comply with the principles of administrative law including taking into account all relevant considerations, the outcome of the valuation of each of the tenders and their financial implications. In particular in order to comply with the Council’s fiduciary duty and duty to ensure Best Value, the Council must be satisfied that the tenders represent value for money for the Council

The Council is required to comply with the requirements of the 17th Edition of the IEE Regulations 2008, The Health and Safety at work act 1974 and Part P of the Building Regulations 2003.

Risk Management:

Technical officers will administer the contract to pre-arranged service level agreements, strictly monitoring the performance levels of the main contractor. The contract will also be carried out in accordance with the Health and Safety at Work Act 1974.

Social Inclusion and Diversity:

The Race Relations (Amendment) Act 2000 (RRAA) places a requirement on local authorities to make an assessment of the impact of new and revised policies in terms of race equality. Existing policies have already been subjected to impact assessments. This Authority has adopted an approach of extending the impact to cover gender, disability, sexuality, faith, age and community cohesion. The tender process will be undertaken including current requirements for assessment of tenderers ability to meet the RRAA during contract performance. The subsequent contract will be managed in such a manner to include monitoring of RRAA requirements. We will encourage contractors to use local labour where practical and if possible to encourage local training schemes.

As this report does not concern a new or revised policy there are no specific adverse impacts insofar as this report is concerned.

Crime and Disorder:

No specific implications

Options Appraisal:

- To do nothing – Not considered as current legislation prevents this.
- Combine these works with the main mechanical term maintenance contract – Not considered due to the specialist nature of these works.
- Re tender in line with previous contracts as recommended in this report.

Contact Officer: Martin Bell	Title: Senior Electrical Engineer	Contact Details: Tel: 020 8227 3671 Fax: 020 8227 3060 E-mail: martin.bell@lbbd.gov.uk
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1. Introduction and Background

1.1 This contract enables the routine testing of portable appliances and maintenance as well as the breakdown repair of Electrical hard wiring and equipment and minor and remedial works within the Borough's schools and public buildings expediting the council's responsibility to comply with all current legislative requirements and Health and Safety law.

1.2 The Council has a statutory responsibility to comply with the 17th Edition IEE Wiring and Testing Regulations 2008, Part P of the Building Regulations 2003 and the Health and Safety at Work Act 1997 etc. The existing contract for the ELECTRICAL REPAIRS AND MINOR WORKS IN PUBLIC BUILDINGS AND SCHOOLS expires on 31st March 2009.

2. Current Position

2.1 The current term contract for the Electrical Repairs and Minor Works in Public Buildings and Schools was awarded to A J Sibthorpe Ltd (novated to AJS Group in June 2008) for a three year term. The contract made provision for extension for up to a two year period, subject to satisfactory performance. This option was implemented on 31st of August 2007 for a one year period, was further extended for a nine month period from the 31st of August 2008 and is due to terminate on 31st March 2009.

It may be necessary to utilize a small extension period to comply with European directives which should not be longer than three months.

3. Report Detail

3.1 The contract utilizes a direct interactive computer link between the council's mainframe computer system and the contractors office, similar to all building services term maintenance contracts generated since 1997 and it is intended to continue to use the Information Technology External Contractors (ITEC) system, as it is known, which has greatly improved the administration of these contracts. The system is also in accordance with current E-government aims.

3.2 It is proposed that the new contract will work on a "Call Off" basis from a priced schedule of rates for the duration of the contract. This will ensure that the council enjoys the benefits of economies of scale. The "Call Off" arrangements do not commit the council to guaranteed payments to the contractor by way of any stand-by arrangements, but will ensure continued supply of important services during the contract term.

3.3 It is expected that the contract will be used to meet the council's day to day repairs and service requirements for Electrical equipment.

3.4 The estimated expenditure is a combination of small works and major upgrades up to a maximum single order value of £50,000 and planned service costs based on the priced schedule of rates to comply with all relevant regulations or changes in legislation including class B contracts rules. This contract will give the council fixed costs for the first year, based on a schedule of rates, and will increase on every contract anniversary at rates in line with annual increases in the Retail Price Index (RPI). This will give the council the benefits of economies of scale whilst improving maintenance efficiency and enabling the council to standardize equipment used. All planned maintenance works will be carried out at regular pre-determined intervals in conjunction with regular service plans as generated by the Authority.

3.5 Tender Process

This contract is estimated to be valued at approximately £1,700,000 over the full three year term. The relevant provisions of the Contract Guidance Notes, Contract Rules, Contracts Codes of Practice and Financial Rules of the Council's Constitution and European Union (EU) Procurement Rules will have been fully adhered to. The precise contract value will depend upon the value of work that is placed with the successful contractor but is also dependant upon client budgets. Further to satisfactory performance, this contract may be extended for 1 year.

3.6 The tender will be advertised in the Official Journal of the European Union (OJEU) as a restricted procedure, under the Directive 93/36/EEC for Services Contracts and the Barking and Dagenham Post as well as being posted on the Barking & Dagenham Web site. Applicants shall complete a Pre Qualification Questionnaire (PQQ). The applicants will also be asked to submit a wide variety of information, including environmental, equal opportunities, references and financial accounts, together with the PPQ.

3.7 The applicants will be assessed on their economic and financial standing, health and safety standards and technical capability and references. Those who's PQQ's and references that are assessed as most advantageous will be offered the opportunity to tender for this work via a "Schedule of Rates" based on typical work types, as well as a qualitative assessment of submitted method statements requested that was based on a range of criteria relevant to the contract as follows:

- Tender will be evaluated on a 70/30% quality price basis
- Health and Safety including Risk Assessment and CDM Regulations
- Environmental/Sustainability policy
- Equality and Diversity policy
- Previous Experience
- Technical Capability defined by the following:
 1. Evidence of adequate technical knowledge base
 2. Certification/Accreditation of workforce
- Arrangements for access to premises
- Procurement, storage and distribution of replacement equipment and spares
- Compliance and procedure for adherence to all statutory regulations and recommendations

The above list is not exhaustive and may be added to during finalisation of tender documentation.

3.8 Tender Evaluation

Following tender evaluation and in line with the council's constitution, unless otherwise instructed by Executive, a recommendation report will be submitted to the Director of Regeneration for approval prior to award of the contract. The criteria of tender assessment will not be based on price alone, but on a 70/30 quality and price basis. Also previous experience of working for local authorities, particularly in schools and public buildings and health and safety procedure will be taken in to consideration.

3.9 Environmental Impact

Although the environmental impact of this contract is minimal, regular service and maintenance will provide greater longevity of the council's assets and equipment thus reducing costly breakdown and failure times. This is also in line with making and maintaining a safer Borough and therefore compliant with the "Cleaner, Greener and Safer" mandate of the council. An ongoing performance monitoring regime will be put in place to identify failure rates of individual manufacturer's equipment. This will allow the Authority to identify unreliable plant and enable the future procurement more robust energy efficient and economical equipment.

A standardization of cost effective reliable equipment will be achieved on this basis.

4. Implications

4.1 In order to provide a safe environment for the community, visitors, staff, and contractors, which satisfies both legislative and customer requirements, it is essential that Electrical Safety practice with regard to all Electrical hardwiring and equipment is adhered to. Failure to comply with this requirement could result in unsafe assets and buildings, with the potential of causing ill health or even death to the community, visitors, staff and contractors, which could result in criminal prosecution of officers and members under health and safety legislation. Failure to conduct work in

accordance with this term contract will result in the council not complying with its legal responsibilities under current Electrical and health and safety legislation.

5. Consultees

5.1 The following were consulted in the preparation of this report:

Councillors and Lead Members

Deputy Leader of the Council
Cllr L Smith

Children's Services, Safeguarding & Rights
Cllr Alexander

Adult Social Services
Cllr Little

Facilities Management/Building Cleaning
Cllr Collins

Resources

Debra Nicholls, Corporate Lawyer
Susan Chappell, Strategic Procurement Manager

Regeneration

Alex Anderson, Group Manager Regeneration & Customer Services Finance
Andrew Hyder, Interim Head of Asset Strategy & Capital Delivery
Ian Saxby, Group Manager Building Services Design & Surveying
Andy Bere, Corporate Asset Manager
Clive Bennett, Principal Electrical engineer
Stephen Howells, Senior Procurement Officer
Peggy Green, Asset & FM Officer (Adults)

Children's Services

Steve Benning, Interim Assets Manager
Mike Freeman, Group Manager Asset Mdt & Capital

Customer Services:

Maryam Collard, Procurement Manager

Adult & Community Services:

Ray Descombes, Senior Community Development Officer

Background Papers Used in the Preparation of the Report:

- Previous Executive Report 3rd August 2004

THE EXECUTIVE

30 SEPTEMBER 2008

JOINT REPORT OF THE CORPORATE DIRECTOR OF CUSTOMER SERVICES AND THE CORPORATE DIRECTOR OF REGENERATION

Title: East London Transit Phase1b – Route alignment and Agreements with Transport for London	For Decision or Information For Decision
<p>Summary:</p> <p>The Council has given its support to the implementation of the East London Transit Phase 1a (ELT1a) route along roads in the Borough and construction work is due to commence in January 2009. ELT Phase 1b (ELT1b) has been identified as a strategic busway transit link between Barking town centre and Dagenham Dock, serving the major development site of Barking Riverside and sharing some sections of alignment with ELT1a.</p> <p>With the exception of a small length of road over the A13 and some areas of private land to be compulsorily acquired by Transport for London (TfL), the Council is the Highway Authority for the whole route. TfL is intending to make a compulsory purchase order (CPO) in October 2008 to allow it to acquire the land required for the ELT1b works where such land acquisition is not possible through negotiation.</p> <p>The CPO is now on the project's critical path. TfL intend to exercise the powers of compulsory purchase under the Highways Act 1980 as these are the most appropriate powers for this type of scheme. However, only the highway authority for the roads in question is able to exercise the relevant power. This power will not be transferred from LBBD to TfL until a section 8 agreement is entered into under the Highways Act 1980. Hence it is necessary to obtain Council approval for the route alignment and section 8 agreement by October 2008. In addition, various orders will be required on the highway to allow for the construction and operation of ELT1b. TfL is therefore also seeking to enter into an agreement under section 101 of the Local Government Act 1972 with LBBD to enable TfL to pursue the making of said orders.</p> <p>As previously agreed for ELT1a, the Council will retain overall traffic management functions as set out in the Traffic Management Act 2004. Officers of the Highways Group within the Customer Services Department will work closely with the ELT1b project team to ensure coordination of all works related to the ELT1b project with the works of utilities and other works being undertaken within the Borough on behalf of the Council and others. On completion of the ELT1b project the powers/functions will transfer back to the Authority.</p> <p>While the route is acceptable in principle it is essential that a connection is made between the first phase of Barking Riverside and the schools, library and health facility in Thamesview, otherwise new residents will be isolated from such facilities.</p>	

ELT1b/TfL will be providing funding resources to the Borough to cover highway supervision fees. ELT1b/TfL will be expected to lead on a communications and engagement plan, with support of Council officers, in order to mitigate any potential costs to the Council for high levels of interest from the community.

Wards Affected: Thames

Recommendation(s)

The Executive is asked to recommend to the Assembly:

- That the Council approves the route alignment for ELT1b subject to a footpath/cycleway connection being provided directly between the first phase of Barking Riverside and Thamesview social and community facilities and that there is a direct public transport connection between Phase 1 Barking Riverside and Thamesview social and community facilities.
- That the Council enters into agreements with Transport for London pursuant to Section 101 of the Local Government Act 1972 and Section 8 of the Highways Act 1980 in order to transfer the functions and implement the proposals set out in this report
- That the Corporate Director of Customer Services in consultation with the Corporate Director of Regeneration and the Divisional Director of Legal and Democratic Services be authorised to agree the details of the Agreements

Reason(s)

The Council supports the implementation of the East London Transit and has approved the route alignment and entered into similar agreements for ELT1a. The transfer of the responsibilities as set out in this report enables the project to be expedited in an efficient manner without financial or reputation risk to the Council.

Implications:

Financial:

As previously agreed for ELT1a the full cost of implementing the agreements and thereafter the costs associated with the powers/functions being undertaken by TfL via the ELT1b project team will be met by TfL. ELT1b/TfL will be part funding officer resources to oversee and liaise with the project team.

Legal:

Legal Agreements will be entered into pursuant to Section 101 of the Local Government Act 1972 to enable LBBDD to delegate the making of orders to TfL and Section 8 of the Highways Act 1980 in order to transfer the functions, enable TfL to make the CPO and implement the proposals. As this involves the transfer of

functions to another Authority, a decision of the Assembly is required under the Council's Constitution.

Risk Management:

1. The ELT1b project team propose operations that are deleterious to traffic flow within the Borough
There will be clear lines of responsibility between the Borough and the ELT1b project team from which agreement will be reached on working arrangements. Operations that have a significant implication on traffic movement will need to be agreed with the Borough
2. The project does not commence
 - The transferred powers/functions will revert to the Borough or not be implemented
3. High levels of community interest requiring officer engagement
 - The ELT1b project team will lead and become the focal point of community engagement

Social Inclusion and Diversity:

No specific implications that relate to the transfer of responsibilities. Without the caveats regarding the route alignment, people without access to a car would either have to walk over a mile to access the Thamesview social and community facilities or get on two buses. This would penalise parents with young children, disabled people and older people.

Crime and Disorder:

No specific implications that relate to the transfer of responsibilities

Options Appraisal:

Consideration has been given to not approving the route alignment and transferring the powers/responsibilities however it was considered that there was little risk in approving the route alignment and agreements in terms of potential difficulties to the Borough and the agreements represent an efficient means by which the ELT1b project team can administer the necessary changes without undue burden on the Council.

Contact Officer:

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1. Introduction and Background

- 1.1 The East London Transit forms part of Transport for London's Thames Gateway Transit network, a high quality, bus-based transit system which will provide a fast, frequent and reliable service to key regeneration areas in the Thames Gateway. ELT1a has already received Council approval and main construction work is due to commence in January 2009. Phase 1b of ELT has been identified as a strategic busway transit link between Barking town centre and Dagenham Dock, serving the major development site of Barking Riverside. ELT1b shares some sections of alignment with ELT1a.
- 1.2 Almost the entire ELT1b route within the London Borough of Barking and Dagenham is on land where the Council is the Highway Authority. As a consequence the Council is responsible for approving and coordinating all works that take place on these roads and footpaths. There are also areas of private land which TfL will compulsorily acquire to enable physical works for ELT1b.
- 1.3 Under the Traffic Management Act 2004 the Council has a duty to efficiently manage traffic on its highways and to have a designated Traffic Manager. Gary Ellison, Group Manager for Highways and Civil Engineering Services, is designated as the Borough's Traffic Manager.
- 1.4 Transport for London have sought the Council's support in approving the route alignment for ELT1b and entering into an agreement under Section 8 of the Highway Act 1980 to undertake works on the Public Highway and to exercise powers of compulsory purchase under the Highways Act 1980 and to enter into an agreement under Section 101 of the Local Government Act 1972 to prepare orders on the Public Highway.
- 1.5 Discussion is continuing with regard to the details in the agreements, and previously agreed for ELT1a a recommendation of the Executive is now sought to approve the route alignment and enter into these agreements which require Assembly approval as they involve the transfer of functions to another Authority

2. ELT1b Route Alignment

- 2.1 ELT1b begins at Barking Station following the same route alignment as ELT1a through the town centre, along Ripple Road onto Movers Lane and eventually crossing the A13 into River Road. ELT1b continues south along River Road to Thames Road where it turns east, then south off Thames Road into Creek Road, and finally east along Long Reach Road to connect with the Barking Riverside Development.
- 2.2 The Barking Riverside Master Plan proposes 10,800 new homes and 2,000 jobs on the site by 2026. Outline planning permission included a comprehensive Section 106 (s106) agreement. One of the s106 clauses stipulates that ELT1b must be into the western development before more than 1,500 homes in the development can be occupied. The developer, Barking Riverside Ltd, is committed to delivering and funding a segregated busway through the site, thereby providing the potential for significant operating and passenger benefits for ELT1b. Another clause in the s106 agreement notes

that by the time that 6,000 residential units are occupied, ELT will need to be operational through the whole site.

2.3 The route alignment for ELT1b was chosen for the following reasons;

- It represents lower capital cost and stronger value for money to TfL than other considered route options.
- There is less impact for residents from noise, reduced air quality, and loss of privacy or amenity, during both construction and operation of the transit system.
- It has no impact on public open space, or other sensitive habitats.
- It is more potentially more straightforward to construct and hence will have a shorter and more predictable construction time, compared with other options although a Compulsory Purchase Order is required
- It delivers strong journey time benefits for the Transit passengers travelling between Barking Town Centre and Barking Riverside as well as highway improvements along River Road bringing significant potential economic benefits to the River Road Industrial Area.

2.4 The route however does have some disadvantages because it removes any connections between Thamesview and Barking Riverside Phase1 and potentially isolates new residents from the social and community facilities in Thamesview. Subject to the provision of a direct footpath/cycleway between Barking Riverside Phase 1 and Thamesview Schools, Children's Centre, library and Health Centre and a direct public transport connection between the areas mentioned above it is recommended that the route is acceptable the council's lead member for Regeneration has been briefed as well as Ward Members. A presentation on the ELT1b route alignment to the full Assembly will be made in October 2008.

3. Agreement under Section 8 of the Highways Act 1980

3.1 As was approved for ELT1a, this agreement will enable TfL, via the ELT1b project team, to implement the project on the Public Highway. TfL will appoint a contractor to carry out the physical construction work along the designated route. The section 8 agreement will also enable TfL to exercise the Highways Act 1980 CPO powers transferred from LBBB.

3.2 The only works that are permitted under this agreement are in respect of those agreed with the Council as being part of the ELT1b project and within the ELT1b Zone which represents the ELT route plus associated improvement works.

- 3.3 TfL/ELT1b will agree with the Council prior to commencement the phasing of the works, specifications and standards, environmental mitigation measures and traffic management arrangements. This arrangement will be in place until completion of the defects period.
- 3.4 TfL will bear the whole costs of undertaking the improvements including any remedial works required during the maintenance period. In addition TfL will pay the Council's reasonable legal costs in preparing this agreement.
- 3.5 TfL has agreed to pay for the Council's reasonable costs in supervising construction works. Discussions are ongoing in this respect
- 3.6 TfL has agreed to indemnify the Council against any claims or loss that result from the project
- 3.7 In the unlikely event that the Council and TfL find conflict, there are measures within the agreement as to how these can be progressed and resolved.

4. Agreement under Section 101 of the Local Government Act 1972

- 4.1 As was approved for ELT1a such an agreement will enable TfL, via the ELT1b project team, to be responsible for making Traffic Management Orders relating to the ELT route until such time that the project is fully completed. This will include permanent and temporary orders in relation to regulating or controlling traffic and parking controls along route 1b.
- 4.2 The agreement will come into effect at an agreed date and can be terminated by either party by giving not less than three months notice, however every endeavour will be made by all parties to work in cooperation and to coordinate all works.
- 4.3 TfL/ELT1b will pay all costs related to any Orders including administration, advertising, and costs of any public inquiries that may become necessary. Additionally they will meet any reasonable cost incurred by the Council in this respect.
- 4.4 The ELT1b project team will consult and liaise with the Council before making any Orders and will take account representations and concerns.
- 4.5 These arrangements will also apply to any existing Orders that need to be modified and/or revoked.
- 4.6 The Council retains its authority to make any orders deemed necessary but agrees to notify and discuss with TfL/ELT1b the Council's intentions and to take reasonable account of the views of TfL/ELT1b
- 4.7 The Council agrees to enforce, where possible and practical, the Orders being implemented under this agreement.
- 4.8 TfL indemnifies the Council against any claims or loss that result from the

Project

5. ELT1b High level Programme

Below is an indicative high level programme for ELT1b.

Activity	Commencement Date
Make Compulsory Purchase Order	October 2008
Public Inquiry (if required)	Summer 2009
CPO Approval / Confirmation	Spring 2010
Start Construction	Summer 2010
ELT1b Service Starts	Summer 2012

6. Consultees

6.1 The following were consulted in the preparation of this report:

Robin Hanton
Darren Henaghan
Jeremy Grint
David Higham
Mo Choudhury
Tony McNamara
Alex Anderson

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THE EXECUTIVE

30 SEPTEMBER 2008

REPORT OF THE CORPORATE DIRECTOR OF RESOURCES

ATTENDANCE AT THE SEVENTH ANNUAL ASSEMBLY OF STANDARDS COMMITTEES	FOR DECISION
<p>Summary</p> <p>The Council's framework of Rules for Conferences, Visits and Hospitality (Part D of the Council's Constitution) requires that the Executive's approval is obtained for attendance at conferences and similar events where the cost is likely to exceed £3,000.</p> <p>The Seventh Annual Assembly of Standards Committees will take place in Birmingham on 13 and 14 October 2008 and approval is required for attendance by the Chair of the Standards Committee and the three new Legal Partners. The Conference starts at 9.15 am on 13 October, which will require the delegates to travel to Birmingham on 12 October.</p> <p>The benefits of the attendance of all four delegates at the Conference are that:</p> <ol style="list-style-type: none"> 1. they will be fully up to speed with changing legislation in relation to local filtering and handling of complaints against Members; 2. they will receive advice, best practice and skills training to create an effective Standards Committee that contributes to good governance and improved communications with the public; and 3. they will have an opportunity to network with colleagues from across the country. <p>The approximate cost of the conference, accommodation, travel and subsistence for the four delegates will be £3,300.00, which will be funded from within existing budgets.</p> <p>In accordance with the conferences rules, the Legal Partners will provide a report to the Corporate Management Team within two weeks of the event giving a summary of the conference, the full costs, the benefits of attendance and the value of attending in the future.</p>	
<p>Recommendations:</p> <p>The Executive is asked to approve the attendance of the Chair of the Standards Committee and the three Legal Partners at the Seventh Annual Assembly of Standards Committees in October 2008 at a total approximate cost of £3,300 which will be funded from within existing budgets.</p>	

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Consultees

Winston Brown- Legal Partner, Corporate Law and Employment

Background Papers Used in the Preparation of the Report: None

THE EXECUTIVE

30 SEPTEMBER 2008

REPORT OF THE CORPORATE DIRECTOR OF RESOURCES

Title: Review of Polling Districts and Polling Stations	For Decision
<p>Summary</p> <p>The Council has a duty under the Electoral Administration Act 2006 to conduct a review of Borough polling districts and associated polling places every four years. The review undertaken by the Proper Officer for Electoral Registration (the Chief Executive), requires public consultation with a wide range of relevant interested persons/organisations to ensure full accessibility to polling stations for voting purposes by the local electorate, and in so doing to publish final proposals agreed by the Authority, which are subject to challenge through the Electoral Commission.</p> <p>The review was announced by way of a Public Notice. Details of the review together with proposals for change were circulated to all Borough Councillors, the Local Members of Parliament and local political parties, together with identified relevant organisations such as those that may have an expertise to access to premises or facilities for people with disabilities.</p> <p>The consultation period closed on 15 February 2008. However in view of the number and complexity of some of the representations received and the need in some instances to consider the viability of alternative sites final reporting on the outcome of the Review was deferred until after the GLA/Mayoral elections held in May 2008.</p> <p>Details of the initial proposals for polling districts and polling stations together with a summary of representations made on a ward by ward basis are set out as Appendix A to the report. This also includes a number of officer recommendations where appropriate. Where changes to the make up of the Polling District are proposed maps showing the locations are set out in Appendix B</p> <p>Wards Affected: All</p>	
<p>Recommendation:</p> <p>The Executive is asked to consider the outcome of the review having regard to the representations made and the officer recommendations on a ward by ward basis, and subject to any comments, to adopt the final arrangements set out in Appendix A for publication.</p>	
<p>Reason:</p> <p>The responsibility for agreeing the final arrangements for polling districts and polling stations falls to the Executive to agree.</p>	

Implications:

Financial: There may be some cost implications for the provision of a temporary portacabin in the Abbey ward which will have to be addressed through the normal election budgets, the cost of which would fall to the Council in relation to the four year cycled local elections, which will next be held in May 2010.

Legal: The Electoral Administration Act 2006 places a duty on the Council through the Electoral Registration Officer to conduct four yearly reviews of polling districts and polling stations.

Risk Management: It is important to conclude and publish the Council's final arrangements for polling districts and stations so as to properly plan for the scheduled European elections in June 2009.

Social Inclusion and Diversity: Electoral Services has already been subject to a full equalities impact assessment including the provision of elections which included analysis of polling station locations taking into account the needs of particular communities as regards race, faith, disability, age and gender. As part of the requirements of the review a wide range of relevant organisations with the focus on disability and faith were consulted on the proposals.

Crime and Disorder: The review has sought to address crime and disorder issues in relation to polling station locations

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1 Background

- 1.1 Every local authority area is divided into polling districts for voting purposes. A polling place (station) is designated for each polling district. Electors on the register for a particular polling district can vote in person only at their allocated polling station.
- 1.2 In line with the guidance issued to accompany the legislation any representations made within the Review period which did not support the original proposals are required where possible to provide alternatives. The Electoral Registration Officer has then to take account of the comments received and to report on the outcome of the review to the Executive, who will consider the arrangements in the report and make a final decision on any changes of polling districts and polling places.
- 1.3 Once the final arrangements are adopted all relevant correspondence, representations, minutes and details will be published on the Council's website.

1.4 Although the Review is concerned with the polling districts for Parliamentary elections, both polling districts and polling places are used for other elections. Ward, constituency and borough boundaries are not affected by the Review.

2. The initial proposals

2.1 The following guidelines, where practical, have been taken into account in drawing up the initial proposals as set out in **Appendix A**

- The Council must seek to ensure that all electors have such reasonable facilities for voting as are practicable in the circumstances
- The Council must seek to ensure that so far as is reasonable and practicable every polling place is accessible to electors who are disabled.

2.2 Other guidelines are recognised good practice, but may not always be possible:

- The polling place should be in its own polling district
- All polling places should only house one ward
- Natural, well-defined boundaries are preferred
- All properties in a minor road or estate should be in the same polling district (unless the ward or constituency boundary makes this impossible)
- There should be an even spread of polling places
- The polling district should be the 'catchment area' for the polling place and no elector should have to pass another polling place to get to their own.
- The polling places that voters are familiar with are not changed unless there is a strong need to do so.

2.3 Each ward shows the existing polling district, the number of electors as at 1 August 2008, the existing polling place and whether there is level or suitable disabled access (indicating where a permanent or temporary ramp is used). The initial proposals are shown after each table together with a summary of the representations received and officer recommendations in each case.

2.4 Information on access is taken from previous visits by Electoral Services staff and reports of presiding officers and polling station inspectors at elections. Electoral Services commission the use of both council and non council premises as polling places and consequently, due to the infrequent use for polling purposes it is not practical beyond providing temporary ramps to always ensure full accessibility i.e. appropriate car parking etc. In these circumstances depending on the location and siting of individual stations the electoral services team will offer individual electors with the facility to opt for a postal vote.

2.5 Where two polling districts are shown together, such as NA and NA2, it means that part of the ward is in the adjacent constituency. Following the approval of the Parliamentary Constituencies (England) Order 2007, which will bring the constituency boundaries into line with the ward boundaries, these polling districts will amalgamate at the next General Election anticipated to take place in 2010

3. Consultations

- 3.1 The Act places a duty on local authorities to ensure that all relevant groups and individuals are given the opportunity to comment on the proposals being put forward for polling stations particularly in relation to access to premises or facilities for persons with disabilities.
- 3.2 The local review also broadened the consultation to include BME groups, as well as a range of relevant voluntary organisations, all members of the council, corporate directors and other officers, the list of which is set out in **Appendix C**.
- 3.3 With the exception of comments from the Council Access Officer, the local Political parties and individual Members of the Council there were few responses to the consultation.

4. Appeals procedure

- 4.1 Any appeal following the publication of the final arrangements can be made to the Electoral Commission within six weeks of the published outcome of the Review.
- 4.2 The following may make representations to the Commission:
- No less than 30 electors in a Constituency who have not previously made representations.
 - An elector who has previously made representations during the Review
 - A person who is not an elector in the area but who the Commission decides has expertise in access to premises or facilities for disabled people.
 -
- 4.3 All representations to the Electoral Commission must be in writing. They must be based on the grounds that the Council has not properly conducted the Review because it has either failed to meet the reasonable requirements of electors in a Constituency, and/or taken sufficient account of accessibility to disabled people of the polling stations within a polling place.

Consultees:

The following were consulted in the preparation of this report:

- Rob Whiteman, Chief Executive and Proper Officer for Electoral Registration
- Bill Murphy Corporate Director of Resources
- Nina Clark, Divisional Director of Legal and Democratic Services
- Laurel Roberts, Electoral Services Manager
- Councillor G. Bramley, Lead Portfolio Holder

Background Papers Used in the Preparation of the Report:

- Electoral Administration Act 2006 and associated Guidance

Appendix A

Abbey Ward Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
AA	2035	Eastbury Comp School, Rossllyn Road, Barking	Ramp Available
AB	2363	The Boathouse, Barking Park, Barking	N/A
AC	2386	Abbey Community Centre, Cowbridge Lane, Barking	Ramp available
AD	671	Barking Learning Centre	N/A

Initial proposals

AB – The Boathouse is due to be demolished. Consideration has been given to relocating into the Barking Indoor Bowls Club, Barking Park. Portable Ramp available.

Representations

The Barking Labour Party, Margaret Hodge MP and local ward Councillors have all expressed concerns about relocating into the Indoor Bowls Club because of safety of electors walking into the Park at night as well as the location of the Club in relation to the electorate it is designed to serve. One suggestion was to use a local religious building.

Officer recommendation

Proposals not supported as it may potentially deter some of the electorate from voting during to issues of faith. On that basis it is proposed to continue to review available locations within the AB polling district including making temporary provision i.e. a portacabin

Eastbury Ward Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
CA	1810	Eastbury Infants School, Dawson Avenue, Barking	Ramp available
CB	3055	St John The Divine Church, Goresbrook Road, Dagenham	Ramp available
CC	1426	Eastbury Manor House, Eastbury Square, Barking	Ramp available
CD	1170	Eastbury Infants School, Dawson Avenue, Barking	Ramp available

Initial proposals

No change. CA and CD polling stations are both in Eastbury Infants School and although we try not to use schools to avoid disruption to pupils etc; unfortunately there are no alternative sites in the area.

Representations

The Barking Labour Party and Margaret Hodge MP have suggested that in polling district CD the polling station be relocated from Eastbury Infants School to John Smith House in Bevan Avenue, and in so doing bringing the allocated electors into their own polling district.

Officer recommendation

Visits have been undertaken to John Smith House but the working space available is limited with no private areas for voting available and consequently it is rejected as a viable alternative to Eastbury Infants at this time.

Gascoigne Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
DA	3782	Gascoigne Community Centre, St Anns, Barking	Ramp available
DB	1314	Salvation Army Hall, Morley Road, Barking	Ramp available
DC	1240	Salvation Army Hall, Morley Road, Barking	Ramp available
DD	687	Ripple Hall, St Erkenwald Road, Barking	Ramp available

Initial proposals

No Change. DB and DC polling stations are both in Salvation Army Hall

Goresbrook Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
EA	2031	Hatfield Community Centre, Hatfield Road, Dagenham	Ramp available
EB	3487	Dawson Christian Centre, 330 Hedgemans Road, Dagenham	Ramp available
EC	1948	St. Peters Parish Centre, Goresbrook Road, Dagenham	Ramp available

Initial proposals

No change

Representations

The Barking Labour Party and Margaret Hodge MP have suggested that the ward be changed from three to four polling districts with the subsequent creation of a new polling station at Harmony House

Officer recommendation

Harmony House is a suitable location and the reconfiguration of the polling districts will benefit the electorate in terms of proximity.

Longbridge Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
FA	2341	Faircross Community Assn Hall, Hulse Avenue, Barking	Ramp available
FB	3373	Manor Junior School, Sandringham Road, Barking	Ramp provided
FC	1419	St Thomas More Church Hall, Longbridge Road, Barking	Ramp available
FD	573	Bkg. Utd. Reformed Church Hall, Upney Lane, Barking	Ramp available

Initial proposals

No change

Representations

Councillor R Gill, ward councillor has suggested a change of polling station in FC polling district from St Thomas More Church Hall to Barking Abbey Leisure Centre in Woodbridge Road, Barking

Officer recommendation

An appointment has been made to view the Leisure Centre for its suitability. It is understood the building has separate rooms available with good public access that would be suitable for use as a polling station without interfering with the overall use of the centre for other activities on polling day. It would also ensure that all stations would be located in the boundary of the ward

Mayesbrook Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
HA	2262	St Cedds Church Hall, Lodge Avenue, Dagenham	Ramp available
HB	1883	Mencap Society, 27-29 Woodward Road, Dagenham	Ramp available
HC	1660	Ted Ball Hall, Neasham Road, Dagenham	Ramp available
HD	1017	St. Teresa's Primary School, Bowes Road, Dagenham	Ramp available

Initial Proposals

No change

Representations

The Barking Labour Party and Margaret Hodge MP have suggested creating a new polling station at the Car Park of the former Jo Richardson site, Cannington Road using port-a-cabins for all residents South of Porters Avenue (New polling station HA). All residents North of Porters Avenue to Ilchester Road would use the Ted Ball Hall, Neasham Road (New Polling District HB). All residence to the South of the railway line would share the Dawson Christian Centre with residents from Goresbrook Ward (New Polling District HC).

Officer recommendation

Proposal not supported on the basis that unless there are exceptional reasons we would wish avoid the use of portacabins, due to added security issues, cost, outside toilets for staff and the use of generators which are generally noisy. We will however bear in mind what alternative accommodation may become available on the former Porters Avenue Day Centre site (previously used for a polling station)

Thames Ward

Existing arrangements

Polling District	Electors	Polling Place	Disabled Access
JA	5556	Thames View Hall, Bastable Avenue, Barking	Ramp available
JB	535	Scrattons Farm Hall, Morrison Road, Barking	Ramp available
JC	609	St. John The Divine Church, Goresbrook Road, Dagenham	Ramp available

Initial Proposals

No Change

Representations

The Barking Labour Party and Margaret Hodge MP have suggested to split JA into two polling Districts. A large Polling District for the East of the Thames View Estate at the Thames View Community Centre (new JA Polling District) and a smaller Polling District for the West of the Thames View Estate at the Aid and Advice Shop next to Christchurch, Bastable Avenue (new JD Polling District). This would relieve pressure on current JA polling station which covers the largest population and area in Barking and Dagenham.

Officer recommendation

Thames View Hall currently accommodates five polling stations to serve the electors. It is acknowledged that alternative sites are required. The proposal put forward is viable and would provide a better balance of electors to locations across the ward, and start to address the effects of the considerable new development on Barking Riverside. Further consideration to other locations will continue as they emerge.

In addition based on the principle put forward that we should avoid locating more than one ward (polling district) within a polling place, it should be noted that JC polling district is located in the St John the Divine Church Hall which is in the Eastbury ward (CA-CD). The reasons for this relate to the last ward boundary changes that took place in 2002 when the Goresbrook Village and a few surrounding roads were transferred from the Eastbury ward to Thames ward involving a total of 609 electors. Due to the isolation of the electors from the bulk of the ward separated by the A13 and the lack of any alternative premises on the Goresbrook Village site, it is suggested that in view of the exceptional circumstances that St John the Divine continue to be used to locate the different ward polling districts especially as they are contained in separate rooms on the site. Officers will in the meantime continue to monitor the availability of alternative sites.

Alibon Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
KA	2098	Richard Alibon School, Alibon Road, Dagenham	Ramp available
KB	2087	Hunters Hall School, Alibon Road, Dagenham	Ramp available
KC	885	Dagenham Cong. Church Hall, Osborne Road	Ramp available
KD	1930	Parsloes School, Spurling Road, Dagenham	Ramp available

Initial Proposals

No Change

Representations

The Barking Labour Party and Margaret Hodge MP have suggested changing the set up of KA and KB polling districts with a new KA polling area south of Alibon Road at the St Georges Church, Rogers Road, Dagenham and a new KB polling area north of Alibon Road at Richard Alibon School. See plan for details.

Officer recommendation

This proposal is supported as it will create a better balance of electors to locations across the ward, and address the new large development in Reede Road, Dagenham. The reconfiguration would also mean not having to use Hunters Hall School. The St Georges Church site is a suitable location with ramped access

Whalebone Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
LA	1913	Hartley Brook Church, Rosslyn Avenue, Dagenham	Ramp available
LB	2225	Catterall Hall, Cecil Road, Chadwell Heath, Romford	Ramp available
LC	1316	Methodist Church, Becontree Heath, Dagenham	Ramp available
LD	1589	Forsters Close Comm. Room, Forsters Close, Chadwell Heath	Level Access

Initial Proposals

No change

Eastbrook Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
MA	3738	Rush Green Infant School, Dagenham Road, Rush Green	Ramp available
MB	1890	Wantz Centre, Rainham Road North	Ramp available
MC	1755	Dagenham & Redbridge F.C, Victoria Road, Dagenham	Ramp available

Initial Proposals

The proposals as set out applied at the last set of elections held i.e. the GLA/Mayoral elections in May 2008. At that time in order to avoid disruption to Eastbrook School the location of the former polling place for MB polling district was moved to Wantz Hall on the same site as PA polling district which is in the Heath ward.

It is understood that the general view is that where possible we should avoid combining polling districts in different wards in a single polling place. On that basis it is proposed to revert to the original polling place for MB polling district, namely Eastbrook School.

Parsloes Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
NA	1262	Kingsley Hall, Parsloes Avenue, Dagenham	Ramp available
NA2	253	Kingsley Hall, Parsloes Avenue, Dagenham	Ramp available
NB	2214	Fanshawe Hall, Barnmead Road, Dagenham	Ramp available
NC	1853	St Mary's Church Hall, Grafton Road, Dagenham	Ramp available
ND	981	Kingsley Hall, Parsloes Avenue, Dagenham	Ramp available

Initial Proposals

NA, NA2, and ND are in the same Polling Place Kingsley Hall, Parsloes Avenue, as there are not alternative sites within the area at the present time.

Heath Ward

Existing arrangements

Polling district	Electors	Polling place	Disabled Access
PA	542	Wantz Hall, Rainham Road North, Dagenham	Ramp available
PB	1295	Seabrook Centre, Becontree Heath, Dagenham	Ramp available
PC	2709	Heath Park Hall, Rusholme Avenue, Dagenham	Ramp available
PD	2679	Five Elms School, Wood Lane, Dagenham	Ramp available

Initial Proposals

No change

Chadwell Heath Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
QA	2077	Rose Lane Comm. Hall, Rose Lane, Chadwell Heath	Ramp available
QB	1430	Marks Gate Baptist Church Hall, Bardfield Avenue, Chadwell Heath	Ramp available
QC	2587	United Reformed Church Hall, Mill Lane, Chadwell Heath	Ramp available
QD	734	Cricket Pavilion, St Chads Park, West Road, Chadwell Heath	Ramp available

Initial Proposals

No change

River Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
RA	1591	The Salvation of God Church, 114 -132 Heathway, Dagenham	Ramp available
RB	1440	The Salvation of God Church, 114-132 Heathway, Dagenham	Ramp available
RC	2400	Boxing Club (formerly River Community Centre), Oval Road North, Dagenham	Ramp available
RD	1695	Thomas Arnold School, Arnold Road, Dagenham	Ramp available

Initial Proposals

RB – due to a lack of available locations within the polling districts RA/RB The Salvation of God Church, 114-132 Heathway the Dagenham Boxing Club in Oval Road North has been used for both. Room however is restricted and consequently discussions are ongoing with Councillor L Smith, ward councillor and Chair of Governors to consider using facilities within Dagenham Park School on the understanding that education is not unduly disrupted.

Valence Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
TA	999	Valence School, Bonham Road, Dagenham	Ramp available
TB	1773	Henry Green School, Chitty Lane, Dagenham	Ramp available
TC	1808	Henry Green School, Chitty Lane, Dagenham	Ramp available
TD	1995	Grafton Junior School, Grafton Road, Dagenham	Ramp available

Initial Proposals

No change

Village Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
UA	1730	Village Ward Comm. Centre, Vicarage Road, Dagenham	Ramp available
UB	2318	Village Church Hall, Exeter Road, Dagenham	Ramp available
UC	977	Teresa Greene Hall, Leys Avenue, Dagenham	Ramp available
UD	2106	John Perry School, Charles Road, Dagenham	Ramp available

Initial Proposals

No change

Becontree Ward

Existing arrangements

Polling district	Electors	Polling Place	Disabled Access
VA	2192	Bethel Christian Centre, Bennetts Castle Lane, Dagenham	Ramp available
VB	1805	The Vibe, 195-211 Becontree Avenue, Dagenham	Ramp available
VC	1567	St. Thomas Church, Haydon Road, Dagenham	Ramp available
VD	1965	Mayesbrook Cricket Pavilion, Lodge Avenue, Dagenham	Ramp provided

Initial Proposals

No change

Representation

Councillor E Carpenter, ward councillor has commented on the continued use of the Mayesbrook Cricket Pavilion to the extent that relocation to the Erkenward Tuition centre would be a more appropriate and accessible site for the polling station.

Officer recommendation

The site is available and a suitable location and is supported on the basis that it is more centrally located for the electorate it serves.

Appendix B

Polling Station review

Goresbrook Ward

Map 1 current
Map 2 proposed

Mayesbrook Ward

Map 3 current
Map 4 proposed

Thames Ward

Map 5 current
Map 6 proposed

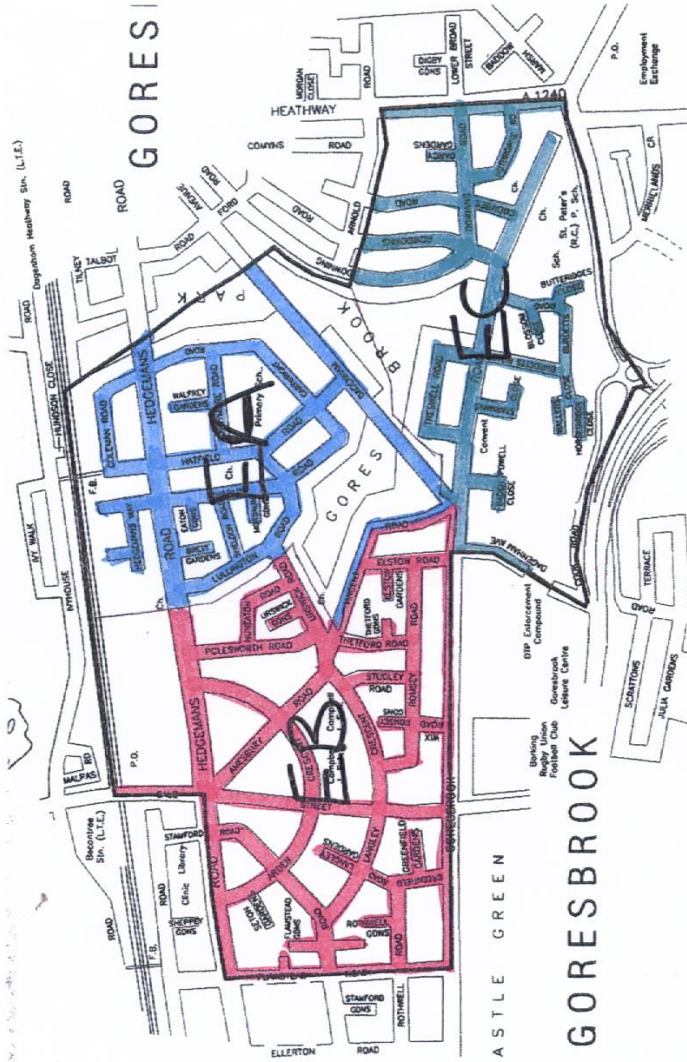
Alibon Ward

Map 7 current
Map 8 proposed

Please note larger versions of the plans will be available at the meeting

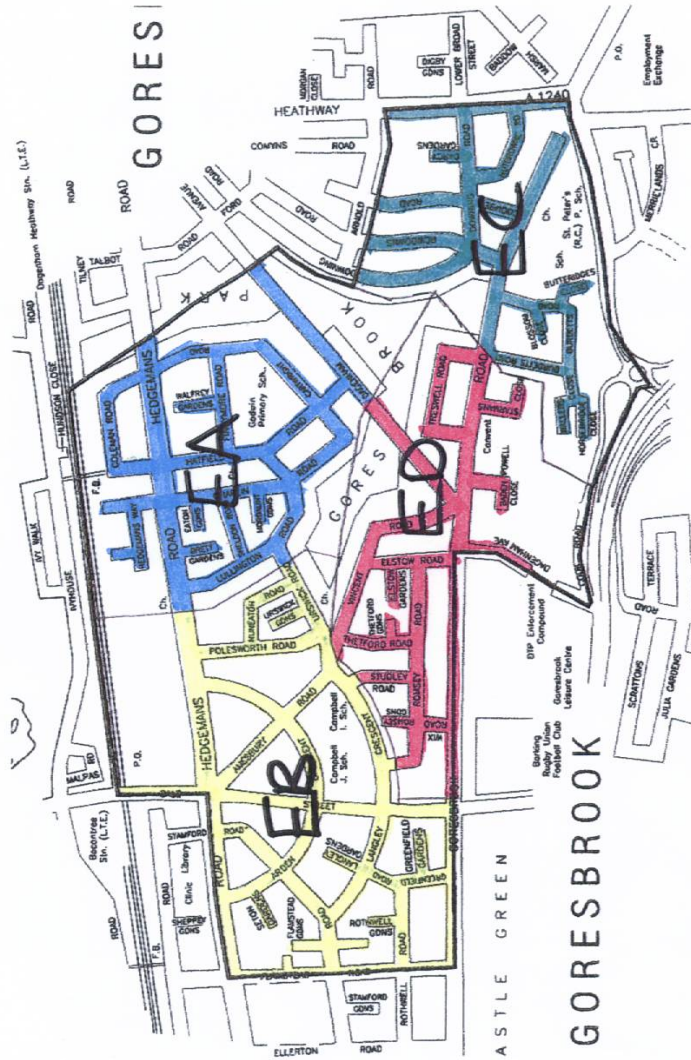
MAP 1

CURRENT



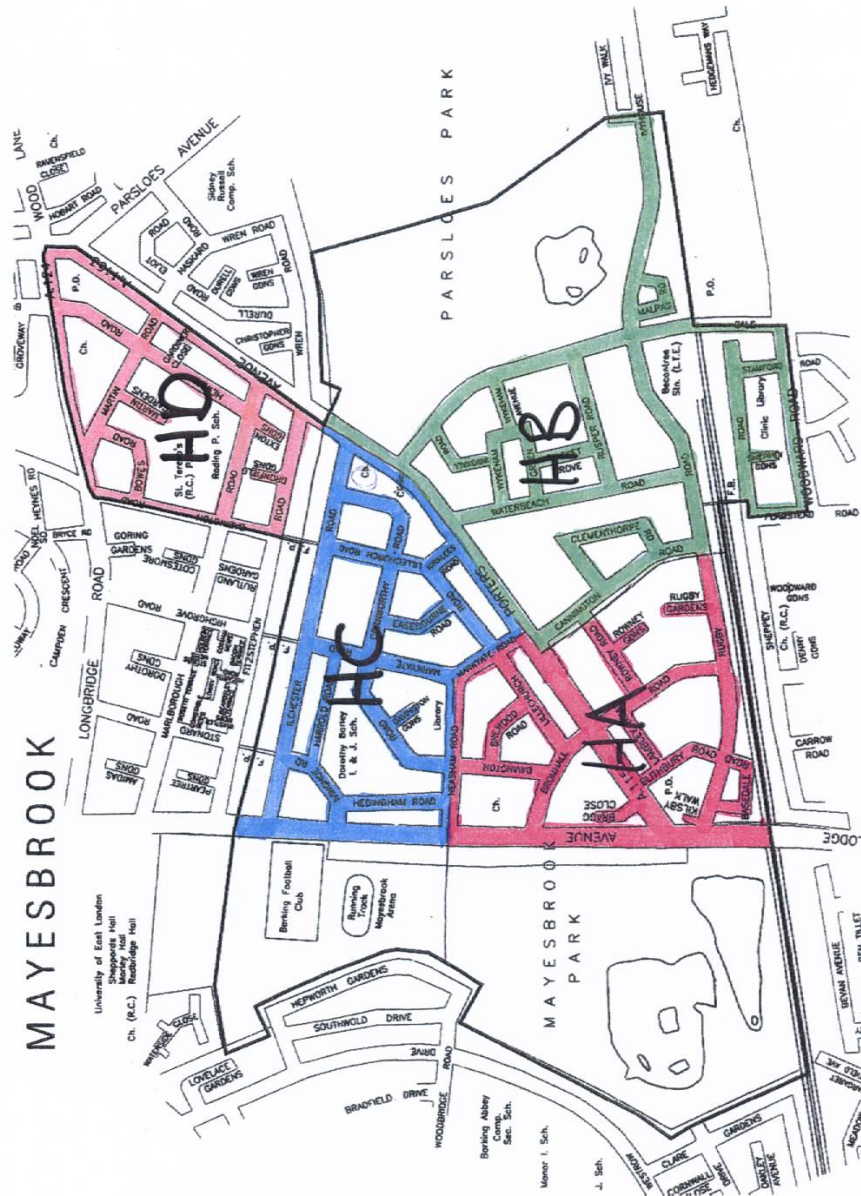
MAP 2

PROPOSAL



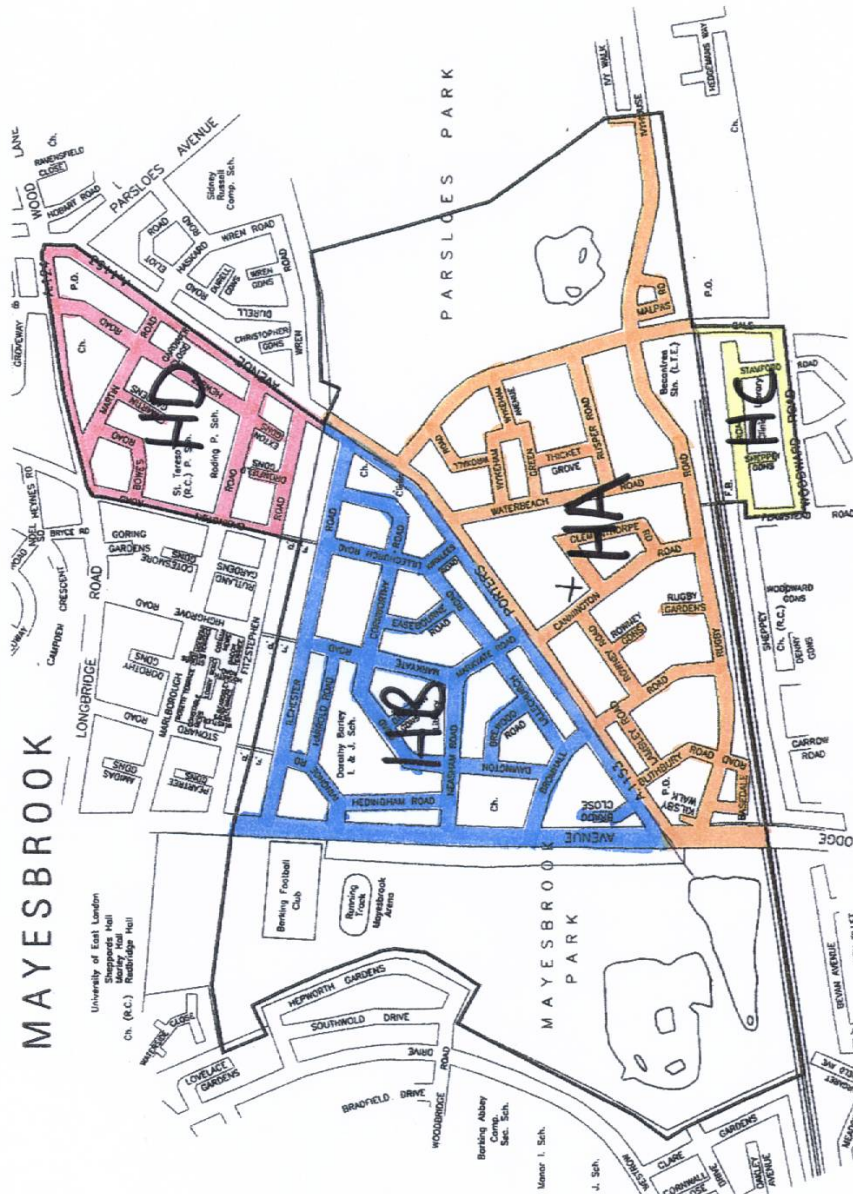
MAP 3

CURRENT



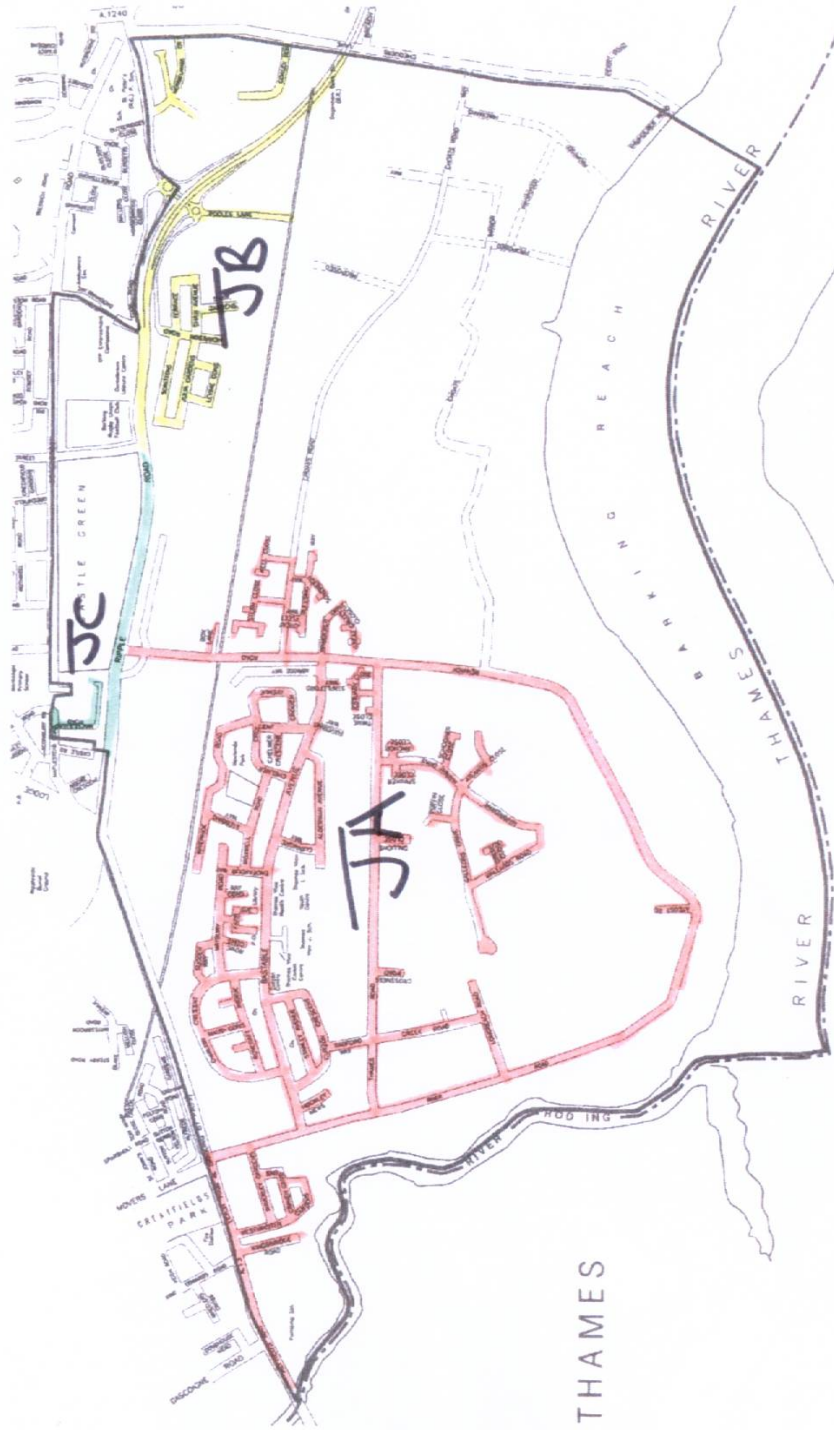
MAP 4

PROPOSAL



MAP 5

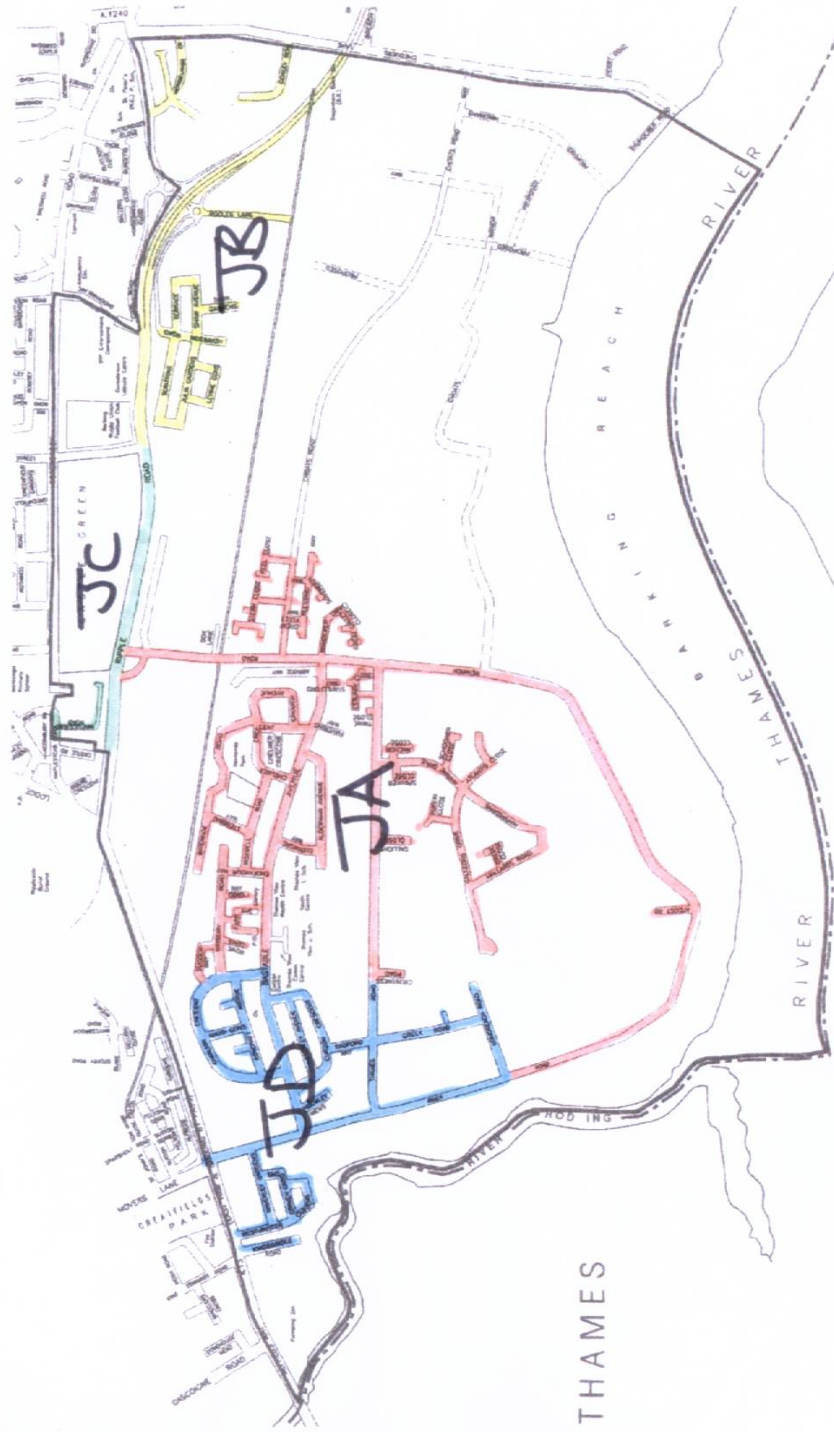
CURRENT



THAMES RIVER

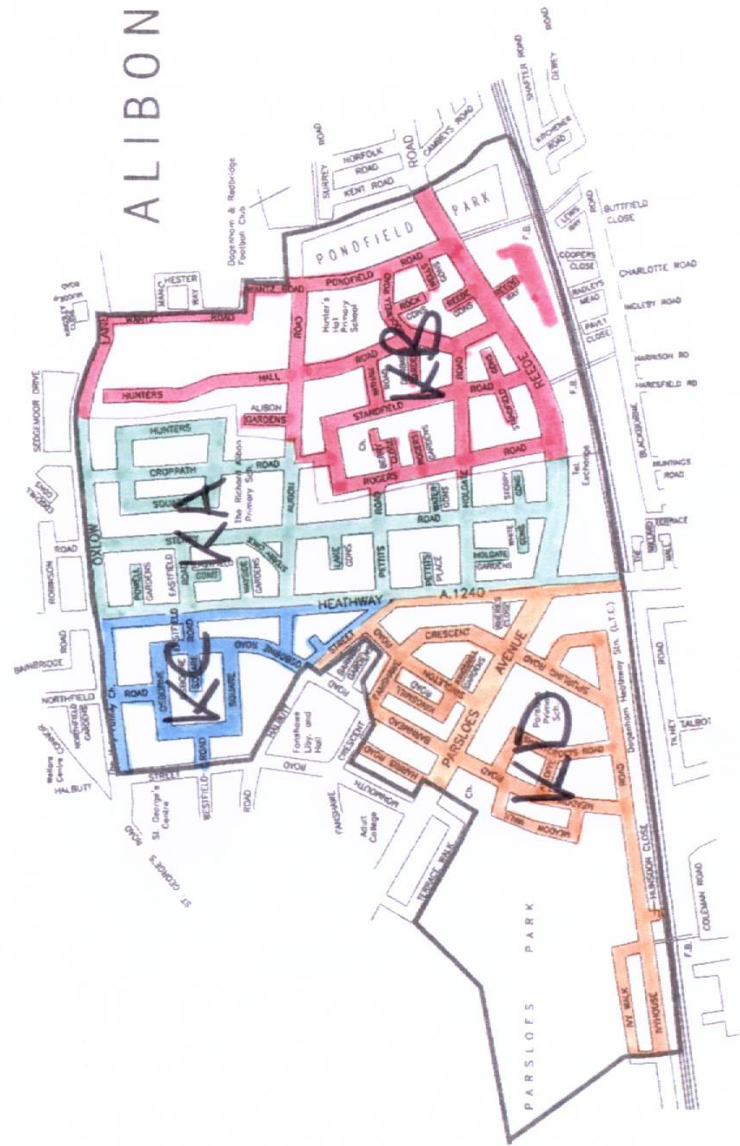
MAP 6

Proposal



MAP 7

CURRENT



MAP 8

PROPOSAL

- KA
- KB
- KC
- KD

- St George's Church
- Richard Alibon Primary School
- Dagenham Cony Church Hall
- Perslow's Primary School



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List of organisations consulted as part of the Review of Polling Districts and Polling Stations.

Gurdwara Singh Sabha, London East
Barking Muslim Social and Cultural Society
EMPA (Ethnic Minority Partnership Agency)
REC (Barking and Dagenham)
Asian Women Group
Sunrise (Afro-Caribbean Centre)

Carers of Barking and Dagenham
Age Concern
Crossroads
Barking and Dagenham CVS
CEN Network

Disabled Asian Women Network
Barking and Dagenham Access Group as well as the Councils Access Officer.
Centre for Independent Integrated Living (CIIL)
Barking and Dagenham Refugee Network
Disability Association of Barking and Dagenham (DABD)

All Members of the Council
All Corporate Directors
Equality and Diversity Team
Local Political Parties

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